**Before you start:** Open the patient's chart in EPIC.



### Nominating images in LifeImage for upload to PACS

As a provider you can request that an exam in LifeImage be permanently stored in the PACS either for reference or for a secondary read. These exams will then be accessible through PACS. Please note that this functionality is only available to providers, clinical support staff do not have the ability to nominate an exam.

### If the image you wish to nominate is for a Secondary Read you must first place an order in EPIC.

In the Patient encounter place an order for the exam. Search for "Lifeimage" and select the appropriate order. Ex. "CT LifeImage Interpretation of Outside Images" for a CT

"XR LifeImage Interpretation of Outside Images" for an X-ray.

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Go to Chart Review and click the Imaging tab. Locate and click LifeImage View from the toolbar.

Accept/Click Ok on all the pop-up windows from Internet Explorer.

If this is your first time logging in you will need to register. You will get an error screen with a blue hyperlink. Click the link and register. Once you are registered LifeImage will automatically log you in.

1	Chart Review
L.	💌 NEU Encounters Notes Meds Labs Imaging Cardiology Procedures Cons/Refs Other Orders Letters Episodes Media Misc 🍱
-	🖸 Preview 👻 🛋 🗮 Synopsis 🛛 🛱 Save 📄 Select All 📄 Deselect All 📄 Review Selected 🛛 🔀 Refresh (1:05 PM) 🛛 🗮 Add to Bookmarki 🛛 🔛 Lifetimage Upload
	Teilters I Hide Canceled Orders XR CT MRI NM US DEXA FL MAMMO

L:felmage <sup>*</sup>	
	Error
	An error has occurred processing your request. If you need to, please log in and try again.
	User is not authenticated



LifeImage will pull up images for patients matching the patient you selected in EPIC.

Click on the image you wish to nominate.

LifeImage <sup>*</sup>	name:Radiant*Test* dob:20050411	All of my groups
MY LIBRARY	Search Results	
RADIOLOGY	S exams solied by <u>name (A to 2)</u>	
ALL LIBRARIES	Radiant^Test^     CT       2/01/2019   EXAM: CT Scan Abdome     ()       Owned by Radiology     ()	
	Radiant*Test* CT PT 8/29/2018   PETCT WB CONTRAST EN Owned by Radiology	
	Radiant^Test^ OT 1/01/2010   Owned by Radiology	

# From the toolbar at the top of the page, select PACS.

• If you wish to view an image first click on the Viewer option on the toolbar.

Search Results 3 exams sorted by name (A to Z)	Summary V	iewer Reports	Download	Share PAC	S Manage Exam	s Attachments
Radiant^Test^ CT 2/01/2019 LEXAM: CT Scan Abdome				CED	▼ PATIENT D	EMOGRAPHICS
Owned by Radiology	SUBSEQU	ENT TREAT	MENT ST	RATEGY	Name	Radiant^Test^
Radiant^Test^ CT PT	8/29/2018, 5815	images in 12 series			Patient MRN	6000003
Owned by Radiology					DOB	Apr 11, 2005
TAGS:	1 ( 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0 2000			Age	14
Delete				1	Gender	F
Radiant^Test^ OT	875 images	875 images	299 ima	ges	Referring Physician	RATAN^RAVIN
1/01/2010   Owned by Radiology	r 200		2		External MRN	736480
	875 images	875 images	1 image			
	anna a Sta	and eve	9		► EXAM HIS	FORY
		- -	. 8	1. S	→ EXAM INFO	ORMATION



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	2	2	

In the nomination form that appears, complete all the required information.

#### Note:

Secondary read is if you want our radiologist to perform a secondary interpretation of the image.

This option requires an Order in EPIC to be placed prior to Nomination.

*Please note, per UTHSCSA Policy images older than 30 days will not be considered for a secondary read.* 

Click the Nominate exam button.

Summary Viewer Repo	rts Download Share PACS Manage Exams	Attachments
Nominate Exams to Fields marked with an asterisk	PACS * are required.	
Gatekeeper group:	Nominations	
* Reason:	<ul> <li>Secondary Read (Epic Order Required)</li> <li>Comparison with new imaging</li> </ul>	
* Priority:	<ul> <li>● Routine</li> <li>○ Stat</li> </ul>	
* MRN:		
Modality:	СТ	
External exam description:	CT HEAD/BRAIN W-O IV CONTRAST	
Additional patient history:	$\widehat{}$	
STUDIES THAT SHOULD NOT	F BE INCLUDED IN PACS	
Exclusion Criteria 1: No exam v	vill be re-interpreted if more than 30 days old.	
Exclusion Criteria 2: Outside in UT Health.	ages that were deemed unacceptable and repeated at	
Exclusion Criteria 3: Outside im copies to other facilities or patie	ages should not be submitted to provide additional ant.	
Exclusion Criteria 4: Outside im Radiology.	ages that will not be interpreted by the Department of	
Medical Necessity - Acceptable Reasons for Overread:	Disagreement with outside report.     Presentation not consistent with report;     concerned about an alternative diagnosis.     Further evaluation needed on the extent	
	of disease or staging. Further information needed to assist in treatment decisions or surgical planning.	
* Apply to:	Only this exam     All from this CD ( <u>view exams</u> )	
* Criteria Acknowledgement:	□ I acknowledge that this study meets nomination criteria for inclusion to UT PACS.	
* Cost Acknowledgement:	□ I acknowledge and understand that each study uploaded to UT PACS will incur a storage fee.	
* Nominator's full phone:		
* Nominator's Department:		
G	Nominate exam	

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6 A confirmation window appears.

Here you can view or cancel the nomination if necessary.

## 6 Nominate Exams to PACS

Nominated to Nominations by physician role

seconds ago

Cancel nomination View nomination form

Tip: You may also access the LifeImage View from the Schedule Activity.